

Dear Technician,

Coast to Coast Communications Inc. is required by our customers to have current certificates of insurance that include both a **Liability (with endorsements) COI's must list "Coast to Coast Communications Inc." as certificate holder** and **Worker's Compensation** on file at all times. If possible, please set us up on "Automatic Annual Submittal" with your agent to ensure the COI is current at all times, so that future work is not suspended.

Worker's Comp

Each state has different workers compensation requirements. It is the responsibility of the technician to follow their states' requirements. If you are exempt from carrying Workers Compensation, you must **complete & sign** the information below, then return completed information to: AP@c2ccomm.com

Company Name: _____

Address: _____

Tax ID or SS # _____ Type of Entity: _____
(Sole Proprietor, LLP or LLC)

State where business is registered in: _____

The year your company became exempt: _____

Owners Name: _____

Owner Signature: _____

Thank you for your time, please feel free to contact us with any questions or concerns at:

Lori - Technician Liaison
Karen - COI Coordinator

949-481-6550 ext. 239
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